**GreenPower Renewable Gas Certification**

**Application form for Certificate Traders**

Certificate Traders wishing to be accredited should fill out this form and send it together with supporting documentation to [greenpower.gas@dpie.nsw.gov.au](mailto:greenpower.gas@dpie.nsw.gov.au)

|  |  |
| --- | --- |
| **Company or government corporate legal entity name:** |  |
| **Company trading name (if applicable)** |  |
| **Company’s postal address:** |  |
| **Primary contact name and title:** |  |
| **Contact number:** |  |
| **E-mail address:** |  |

**Documentation required to support the application**

The required documents that need to be submitted with this form are listed in the below table. For full details on how to prepare the documents see [Participant Guide](https://www.greenpower.gov.au/sites/default/files/2023-08/Renewable%20Gas%20Certification%20-%20Participant%20Guide_V1.0.pdf). Please mark the box related to each document if you have it ready at the time of application. If you need support or clarification on the information required to fill out this form or about the supporting documents, please contact the Program Manager through [greenpower.gas@dpie.nsw.gov.au](mailto:greenpower.gas@dpie.nsw.gov.au)

|  |  |  |
| --- | --- | --- |
|  | **Document** | **Attached** |
| **1** | A letterhead outlining the ABN and/or the ACN and the company’s details | **□** |
| **2** | If applicable, details of a local agent for giving notice and service of process | **□** |
| **3** | A completed ‘fit and proper person test’ (pg. 2-3) and any documents to support that | **□** |

**Fit and Proper Person Test**

|  |  |
| --- | --- |
| **Personal and organisation details** | |
| **Full name:** |  |
| **Date of birth:** |  |
| **Telephone number:** |  |
| **Residential address:** |  |
| **Name of legal entity:** |  |
| **Trading name/s:** |  |
| **Your role in the organisation, or relationship to the organisation (tick all that apply)** | |
| **Owner and/or Executive officer □** | This person can be either of below:   * a director of the company * a secretary of the company * a person who owns 15% or more of your organisation * a person who is entitled to receive 15% or more of dividends paid by your organisation |
| **High managerial agent □** | This is any employee or agent who represents your organisation in relation with the Certification |
| **Your personal history (tick all that apply)** | |
| **Have you ever been convicted of an offense against a law of the Commonwealth or of a state or territory of Australia or a law of another country?** | □ No  □ Yes. Provide information on the type of offense. |
| **Have you ever been determined not to be a fit and proper person as prescribed under any law of the Commonwealth or of a state or territory of Australia?** | □ No  □ Yes. Explain when and why the determination was made. |
| **Have you ever been disqualified from managing corporations under Part 2D.6 of the Corporations Act 2001?** | □ No  □ Yes. Provide details including the date and period of disqualification. |
| **Have you or any company that you were a director of, ever become bankrupt or insolvent?** | □ No  □ Yes. Provide details about the nature of bankruptcy. |
| **Have you ever provided false or misleading information, or made a false or misleading statement to a State, Territory, or Australian Government agency/department, or a regulatory authority?** | □ No  □ Yes. Provide details including the nature of false and misleading information that was provided. |
| **Have you breached any of the below acts or their associated regulations?**   * **the Carbon Credits (Carbon Farming Initiative) Act 2011 or the associated provisions?** * **the Australian National Registry of Emissions Units Act 2011** * **the National Greenhouse and Energy Reporting Act 2007 the Renewable Energy (Electricity) Act 2000** | □ No  □ Yes. Provide details. |
| **Have you been refused registration, had your registration cancelled or been suspended from participating in a renewable energy, or energy efficiency scheme operating under a law mentioned in section 21(2) of the Carbon Credits (Carbon Farming Initiative) Rule 2015?** | □ No  □ Yes. Provide details. |